

## **curatorial research assistant**

volunteer placement  
electronic music

Through its permanent and temporary exhibitions, the Design Museum displays contemporary design across a range of disciplines – architecture, transport, fashion, graphic and product design. The museum's mission is to help people understand the value of design. We are collaborative, welcoming, enterprising and forward looking.

### **what will the role involve?**

The Curatorial Research Assistant will support the curatorial team in the research, development and administration of content for an exhibition exploring the landscape of electronic music with examples of the technical innovations, leading figures and cultural responses shown through contemporary design, art, photography, film and archival material. Due to open in April 2020, content for the exhibition will come from an existing exhibition currently touring abroad, with additional exhibits being sourced from artists, labels, individuals and public institutions.

#### Tasks will include:

- Researching material, related to the themes and content of the exhibition
- Researching and contacting potential external sources of photographic material
- Compiling and maintaining a clear record of findings
- Reporting research findings to the curatorial team
- Organising and archiving images in a clear and consistent fashion
- Assisting with the administration of additional loans
- Supporting the development and editing of interpretation texts
- Supporting the project team with elements of the installation of the exhibition

### **the placement**

This is a fixed-term placement volunteering for three months starting early December 2019, with an option of working 2 or 3 days a week.

### **skills and experience**

The museum is looking for someone with:

- An interest in curating exhibitions
- Good understanding and knowledge of contemporary design, including graphics *or* an interest in electronic music
- Excellent research skills
- Competence using Microsoft Word, Excel and Outlook

### **the Design Museum offers volunteers:**

- A supportive, stimulating and dynamic environment to volunteer in
- Free access to exhibitions
- Reimbursement of out-of-pocket travel expenses up to £12 per day
- Discounts in the Design Museum Shop
- Free tickets, when available to museum events/talks

- Advice about next steps (where possible) and references

**to apply**

Please contact [volunteer@designmuseum.org](mailto:volunteer@designmuseum.org) enclosing your current CV and a short statement (one side of A4 max) outlining your availability and why you feel you are suited to this role.

NB. Please save your documents in Word format and label them with your name like this:

e.g. *Firstname Surname CV*      *Firstname Surname letter*

This is a selective role and interviews will take place in the week beginning 25 November 2019.

The closing date for applications is **Monday 18 November at 6pm.**