

# SOCIAL MEDIA AND DIGITAL WORKSHOP

## SUNDAY 15 + SUNDAY 22 MAY 2016 PERMISSION FORM

I understand and give permission for the child/children within my care to attend the two day workshop and agree to ensure the named children adhere to the below permission details:

### Photography and filming

Young people will be photographed during activities and images used to promote activity from the workshop as well as future museum programmes online and in print. Individuals first name's may be used on occasions where required for press, marketing and communications.

For the purpose of the workshop photographs and film will be used by participants and the Design Museum for Design Museum social media sites. The design Museum may also use photographs and film for press and marketing purposes and on the Design Museum website at <a href="https://www.designmuseum.org">www.designmuseum.org</a>.

#### Social Media and Communication

You may be aware of some of the risks to young people connected with using new technologies. The Design Museum and its staff will do everything in their ability to retain the confidentiality of personal details. As a reminder we ask you to be aware of and/or alert your young person to the following general advice as regards to behaviour and access to new technologies:

- Do not publish any sensitive or personal information (including images) of yourself which you may regret at a later stage, which may cause offence or provoke any unwanted attention
- Do not befriend anyone you do not know (in person or otherwise), or who may pose a risk to your health and safety
- Do be pleasant to your friends and peers online. If you suspect any bullying or offensive behaviour please seek advice from your teacher, parent, or a member of the Design Museum staff.



### **Health & Safety**

All activities will be delivered with due care and attention to safety. Staff will provide safety briefings at the start of activities and it is required that members take appropriate care and attention as instructed by staff. Young people must notify staff should they have any concerns during activities.

For the purpose of supporting young people and to maximise their participation in the programme, please inform the Design Museum if you feel its staff need to be notified of any health or learning related concerns prior to participation. We will do our best to support additional needs and the safety of all participants.

Young people are not the responsibility of Design Museum staff outside of the dedicated activity venue, they are responsible for their own safety and wellbeing at all times.

| Child's name | Age       |
|--------------|-----------|
| Child's name | Age       |
| Signed       |           |
| Print name   |           |
| Email        | Telephone |
| Date         |           |

If you have any queries please contact Komal Khetia on 020 7940 8782 or komal.khetia@designmuseum.org